



CITY OF JERSEY VILLAGE, TEXAS

GOLF COURSE ADVISORY COMMITTEE NOTICE OF A MEETING

May 9, 2022 at 5:30PM.
Jersey Meadow Golf Club
8502 Rio Grande. Jersey Village, TX 77040

AGENDA

1. **Call to order**
2. **Approve Minutes from 3-14-2022**
3. **Citizen comments**
Any person who desires to address the Golf Course Advisory Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.
4. **Items for individual consideration**
 - a. Old Business
 - b. Clubhouse Update – *Robert Basford*
5. **Staff briefings**
 - a. Golf Course Operations Report - *Matt Jones*
 - b. Golf Course Maintenance Report - *Richard Flores*
6. **Future agenda item request**
7. **Next meeting date: July 11, 2022**
8. **Adjournment**

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 4th day of May, 2022 at 3:30pm.

Maria Thorne,
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

Notice removed on _____

**GOLF COURSE ADVISORY COMMITTEE
MINUTES OF MEETING
March 14, 2022**

1. Call to Order & Attendance

Meeting was called to order at 5:30 pm by Greg Fair

Eddie Martinez		Kevin Ross	
Greg Fair	<i>present</i>	Gary Wubbenhorst	<i>present</i>
Jane Arnett	<i>present</i>	Matt Jones	<i>present</i>
David L. Lock	<i>present</i>	Richard Flores	<i>present</i>
Ronald Schielke	<i>present</i>	Robert Basford	<i>present</i>
Ceri Davies		Maria Thorne	<i>present</i>

2. Approval of the 1-10-22 meeting minutes

Motion was made to approve minutes by Ron and was seconded by David.

3. Citizen Comments

None

4. Items for individual consideration

a. Old business

None.

b. Berm Update – Matt Jones

Matt said that the sluice gate on #6 is still on backorder. With the recent rains the lakes were overflowing but they have a manual way of opening the gates for now. Lakes are now at normal level. The fence around 4 and 5 is almost complete, and grading is about 98% finished. Some of Rio Grande fence is ongoing. Fence along 5 has been graded. Matt talked about revising the “out of bounds” boundaries.

Matt gave a status on the pumps. They are almost complete. Power is being run to them. We are about 14 to 21 days to being able to turn the pumps on.

c. Clubhouse Update – Robert Basford

Robert talked about the initial call with FGM Architects. They also had a site visit and were provided with council documents and Matt shared information about the usage if the clubhouse with them. They are working on a contract for next week, and are getting a draft together. The initial meeting went well. The designer has done about 20 golf clubhouses, and this company designs to budget. They plan to have a joint meeting with council and the advisory board to talk to stakeholders. There will be more in-depth discussion at our next meeting.

Gary asked about the budget and Robert said that they had given them 5 million to work with. The total square footage is still to be determined. There would be design-matching challenges if the original clubhouse is remodeled. They are going to look into the cost of remodeling the existing clubhouse versus building all entirely new facilities. Greg asked about the timeline and Robert said that he and Austin were planning to meet and discuss that tonight.

5. Staff briefings

a. Golf Course Operations Report – Matt Jones

Matt reported that revenues have been very good. They are right back to where they were before construction. Without construction adjustments they are actually ahead of last year. We had the best February on record, and January had the best dollar per round on record. There are no worries that the berm construction was going to cause a loss of customers. We have had great reviews about tee signs and other things.

The grounds crew will be doing some tree trimming and will also take several trees down due to safety and playability. There are plans to replant trees as well.

Matt talked about the beverage cart pilot program where the cart is parked instead of driving around. He is wanting to get opinions from players as to whether or not the beverage cart driving around bothers people. Jane said that they won't buy beer at the time that they are golfing until after they are finished. The water stations are near where it is parked.

Matt said that range balls were ordered and half of them have come in. There is a lot of maintenance to be done. They are going to start closing on the 4th Tuesday of every month for maintenance. The new irrigation system is doing great. The grounds crew will apply growth regulator on fields. They will also aerate and top dress some areas of the course with sand.

b. Golf Course Maintenance Report – Richard Flores

Richard reported that they have been doing a lot of tree trimming and working on projects that need to be done before the growing season. These needs to be done before applying pre-emergent and fertilizer. They planted some pampas grass and will have another shipment coming in.

The grass is still dormant. Richard said that they would be doing the last application of poacure. He is expecting early germination of goose and crabgrass, so he is applying a pre-emergent. He is also applying fertilizer and root growth.

Richard described the tasks involved in softening up the fairways roughs and around tee boxes. He talked about pre-emergent, aerating, opening up the grounds, application of gypsum, sending out soil samples, and the irrigation system. He said that the soil has compacted over the winter. The crews will start aerating in the morning. Will see how far they can get tomorrow. All airification needs to be done before 3/22.

The work will not affect play tomorrow for the Senior Tournament. They are not pulling plugs and will not bring soil to the surface. Tines will only breakup the soil and gypsum will help soften the soil. Will help with drainage. The new tee boxes were sodded with winter rye. The goal is to prevent soil compaction with amendments, turf heights, etc.

Gary asked about perennial problems - #2 green between trap at bottom – ditch, cart path sign at #5. Richard said that they will bring down the collar dams that hold the irrigation water. There is an issue with trees that shade the putting surface. A lot of the problem is due to shade and with old irrigation system that was not

watering enough. The crews will keep heavy equipment off the collar by using the walking mowers. May bring in another pallet of sod.

Matt said that there are about 13 or 14 collar dams that need to be addressed. That new design of #5 that there are more entrances into the green. Design will scatter players out wider instead of just one narrow area to get onto the green.

Area behind 11 green will be a place to store soil and sod for green 419 grass. Gary asked Robert to send the Greens Report to the Committee Members. The greens rating was talked about. Number 15 used to be the best. They were rated on coverage, collars, and weeds.

Matt congratulated Richard for recently passing two state exams for licenses for spray applications.

6. Future agenda items request

- a. Old business
- b. Berm Update – Matt Jones

7. Next Meeting Date:

5-9-22 at 5:30 pm

8. Adjournment

Motion made to adjourn meeting was made by Ron and the motion was seconded by David.



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2021-2022 Period Ending: 04/30/2022

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
85 - FEE & CHARGES FOR SERVICE	2,110,800.00	2,110,800.00	244,697.16	1,165,119.25	-945,680.75	55.20%
96 - INTEREST EARNED	150.00	150.00	14.22	33.06	-116.94	22.04%
97 - INTERFUND ACTIVITY	237,098.86	237,098.86	0.00	0.00	-237,098.86	0.00%
Department: 80 - 80 Total:	2,348,048.86	2,348,048.86	244,711.38	1,165,152.31	-1,182,896.55	49.62%
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	532,755.26	532,755.26	64,450.79	302,753.19	230,002.07	56.83%
34 - COST OF SALES	159,500.00	159,500.00	22,293.18	102,147.20	57,352.80	64.04%
35 - SUPPLIES	17,350.00	17,350.00	326.46	10,650.79	6,699.21	61.39%
45 - MAINTENANCE	5,950.00	5,950.00	2,924.75	7,648.09	-1,698.09	128.54%
50 - SERVICES	39,000.00	39,000.00	3,525.26	18,111.67	20,888.33	46.44%
54 - SUNDRY	79,900.00	79,900.00	8,089.67	44,088.01	35,811.99	55.18%
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00%
60 - OTHER SERVICES	20,000.00	20,000.00	0.00	21,000.52	-1,000.52	105.00%
97 - INTERFUND ACTIVITY	148,950.00	148,950.00	0.00	0.00	148,950.00	0.00%
Department: 81 - CLUB HOUSE Total:	1,006,905.26	1,006,905.26	101,610.11	506,399.47	500,505.79	50.29%
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	640,887.88	640,887.88	54,936.78	284,194.81	356,693.07	44.34%
35 - SUPPLIES	141,200.00	141,200.00	26,919.71	101,948.62	39,251.38	72.20%
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	932.00	3,068.00	23.30%
45 - MAINTENANCE	10,000.00	10,000.00	2,542.10	5,421.91	4,578.09	54.22%
50 - SERVICES	8,000.00	8,000.00	285.00	4,134.75	3,865.25	51.68%
54 - SUNDRY	90,500.00	90,500.00	286,737.82	286,737.82	-196,237.82	316.84%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	66.67	1,329.80	1,670.20	44.33%
97 - INTERFUND ACTIVITY	375.00	375.00	0.00	0.00	375.00	0.00%
Department: 82 - COURSE MAINTENANCE Total:	897,962.88	897,962.88	371,488.08	684,699.71	213,263.17	76.25%
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	5,600.00	5,600.00	219.68	2,281.66	3,318.34	40.74%
40 - MAINTENANCE--BLDGS, STRUC	16,000.00	16,000.00	0.00	7,313.78	8,686.22	45.71%
45 - MAINTENANCE	2,000.00	2,000.00	0.00	1,725.96	274.04	86.30%
50 - SERVICES	25,000.00	25,000.00	0.00	9,615.89	15,384.11	38.46%
55 - PROFESSIONAL SERVICES	800.00	800.00	0.00	425.00	375.00	53.13%
Department: 83 - BUILDING MAINTENANCE Total:	49,400.00	49,400.00	219.68	21,362.29	28,037.71	43.24%
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	63,125.00	63,125.00	4,263.73	41,720.76	21,404.24	66.09%
Department: 87 - GC CAPITAL IMPROVEMENT Total:	63,125.00	63,125.00	4,263.73	41,720.76	21,404.24	66.09%
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	68,555.72	68,555.72	7,671.29	39,962.99	28,592.73	58.29%
35 - SUPPLIES	29,150.00	29,150.00	1,799.72	16,379.23	12,770.77	56.19%
45 - MAINTENANCE	6,000.00	6,000.00	2,500.00	4,280.06	1,719.94	71.33%
50 - SERVICES	500.00	500.00	0.00	0.00	500.00	0.00%
97 - INTERFUND ACTIVITY	226,450.00	226,450.00	0.00	0.00	226,450.00	0.00%
Department: 88 - EQUIPMENT MAINTENANCE Total:	330,655.72	330,655.72	11,971.01	60,622.28	270,033.44	18.33%
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	-244,841.23	-149,652.20	-149,652.20	0.00%
Report Surplus (Deficit):	0.00	0.00	-244,841.23	-149,652.20	-149,652.20	0.00%

FY 2020-2021													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	190,676.07	197,362.94	99,045.62	126,358.68	125,565.57	128,759.61	113,716.82	1,805,075.24
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/1H	5WD	3RO/7W/	28RO/63W/ 8CM/3H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03

FY 2019-2020														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	2533	37969	
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	190	3158	
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	1258	18057	
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-27.46	-5346.95	
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	6,454.90	55,261.86	
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	71,499.41	1,167,321.86	
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	4,834.56	89,634.25	
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	12,542.44	133,336.04	
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	450.00	4,250.00	
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	14,113.44	188,083.87	
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	3,334.53	44,564.93	
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	515.00	20,266.50	
Total Income	130,118.05	120,324.00	155,004.68	102,633.44	119,035.47	122,646.52	3,332.73	217,514.65	195,149.67	214,973.61	202,922.72	113,716.82	1,697,372.36	
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M	4W/1RO/1M	3W/2RO/1M	3RO/7W/		39W/29RO/8CM/4H/34CV
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$39.40	\$40.06	

FY 2018-2019													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	4202	37046
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	330	4977
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	2245	16086
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-2251.51	(11,135.92)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	5543.08	44,160.44
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	137051.64	1,010,168.88
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10372.60	144,454.79
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	17622.61	95,524.95
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	400.00	4,649.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	24693.77	202,156.39
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	5803.02	49,120.25
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	2735.00	16,289.94
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62	159,434.76	138,469.90	153,780.37	166,944.05	154,187.10	201,970.21	\$1,555,389.38
Weather Totals	7W / 3RO	11W/4RO/ 1H	11W/2RO/ 1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/ 1CM	6W/2RO	2W/1CM	4W	1W/3RO/1H	89W/21RO/ 3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$43.84	\$36.23